

## Cell Phones/Telephone

The office phone is available for student use in case of emergencies. Cell phones and pagers **may not be used or visible** on campus during the school day. State law allows students to have cell phones on campus but schools may regulate their use.

If a student needs to carry a cell phone, it **MUST** be kept quiet, out of sight and may not be used during school hours. Students found in violation of this rule will have their phone confiscated immediately and taken to the administration office where disciplinary action will be taken including:

- **1st offense:** Phone taken away, parent notified, phone kept in administration office until the end of the school day.
- **2nd offense:** Phone taken away, parent notified, detention assigned, phone **MUST** be picked up in the office by parent/guardian only.
- **3rd offense:** Phone taken away, parent notified, detention assigned, phone **MUST** be picked up in the office by parent/guardian only.
- **4th offense:** Phone taken away, student suspension for repeated defiance.
- Further offenses may result in student expulsion for blatant defiance.

**At any point, should the student refuse to give the phone to the teacher or staff member, the student will be suspended for blatant defiance.**

Students who engage in inappropriate use of a cell phone and/or involved in “sexting” during school activities and/or on school grounds either in picture or word form, will be suspended and violations may be reported to legal authorities. Please refer to the “Sexual Harassment” section in this handbook for further information related to this topic.

Items may be confiscated and returned at the discretion of the school administration. The school will not be responsible for theft or damage to cell phones or any other electronic devices.

Approved September 8, 2015